

**Schedule "A" Vancouver Lower Mainland Fee Schedule**  
**Effective 1 January 2018**

Flat Rate Fee – Regional Pricing (*Fees include 3 x Attempts, Sworn Affidavit of Service & Kilometers*)

**Process Serving Fees:**

- Downtown/Central Vancouver, Burnaby, New Westminister & Richmond \$80.00 (UBC \$100.00)
- North Vancouver \$85.00 West Vancouver \$100.00
- Tri-cities (Coquitlam, Port Coquitlam & Port Moody) \$90.00
- Surrey & White Rock \$90.00
- Langley \$90.00
- Maple Ridge \$100.00
- Mission & Abbotsford \$110.00
- Chilliwack \$130.00

**Additional Attempts:**

- Fourth Attempt - Downtown/Central Vancouver, North Vancouver, Burnaby, New Westminister & Richmond \$25.00
- Fourth Attempt – West Vancouver \$45.00
- Fourth Attempt - Tri-cities (Coquitlam, Port Coquitlam & Port Moody) \$40.00
- Fourth Attempt – Fraser/Central Valley (Surrey, Langley, Maple Ridge & Abbotsford) \$40.00
- Fourth Attempt – Mission or Abbotsford \$45.00
- Fourth Attempt - Chilliwack \$55.00
  
- **Additional Party to be served at the same time and/or place \$25.00**
  
- **Out of Province Notary Seal \$40.00**
  
- **For other Areas, Cities and Provinces or for service in the USA, we will be pleased to provide a competitive quote.**

**Additional Fees:**

- Affidavits in Support of Applications/Affidavit of Attempted Service \$40.00
- Forwarding Fee (*forward to another agency for service*) \$40.00
- Waiting Time / Per Hour \$30.00
- **Rush Service – Less than 24 hours \$50.00**

**Filing / Issuing / Searching**

- Online Court Filing - Per File (*plus disbursements*) \$35.00
- Wrong address provided / search \$30.00
- Court searches / BC online (*plus disbursements*) \$35.00

**Remote Signing**

- Obtain copies of and cross reference the photo thereon of identification previously agreed to be provided \$40.00
- Obtain and Witness Signature(s) \$40.00
- Obtain and Witness Signature(s) and provide a Sworn Affidavit of Execution \$50.00
- Obtain Signature(s), Under Oath, before a Commissioner for Oaths \$80.00
- Obtain Signature(s), Under Oath, before a Notary \$100.00
- Waiting (Extra) Time, Per Hour or part thereof \$60.00
  
- For Skip Tracing and other Services please ask for a quote.

❖ **Fees do not include applicable taxes (HST/GST), Postage, Printing/Copies, Tolls or any other applicable disbursements.**

**Schedule "B" Vancouver Island Fee Schedule**  
**Effective 1 January 2018**

Flat Rate Fee – Regional Pricing (*Fees include 3 x Attempts, Sworn Affidavit of Service & Kilometers*)

**Process Serving Fees:**

- Victoria, Saanich \$95.00
- Langford, Colwood, View Royal, Sidney \$110.00
- Metchosin \$125.00
- Sooke, Mill Bay, Shawinigan Lake, Cowichan Bay \$150.00
  
- **For Duncan, Lake Cowichan, Port Renfrew & Gulf Islands, please ask for a quote.**

**Additional Attempts:**

- Fourth Attempt – Victoria, Saanich \$40.00
- Fourth Attempt – Langford, Colwood, View Royal \$55.00
- Fourth Attempt – Metchosin \$65.00
- Fourth Attempt – Sooke, Mill Bay, Shawinigan Lake, Cowichan Bay \$75.00
  
- **Additional Party to be served at the same time and/or place \$25.00**
- **Out of Province Notary Seal \$40.00**
- **For other Areas, Cities and Provinces or for service in the USA, we will be pleased to provide a competitive quote.**

**Additional Fees:**

- Affidavits in Support of Applications/Affidavit of Attempted Service \$40.00
- Forwarding Fee (*forward to another agency for service*) \$25.00
- Waiting Time / Per Hour \$30.00
- **Rush Service – Less than 24 hours \$50.00**

**Filing / Issuing / Searching**

- Online Court Filing - Per File (*plus disbursements*) \$35.00
- Wrong address provided / search \$30.00
- Court searches / BC online (*plus disbursements*) \$35.00

**Remote Signing**

- Obtain copies of and cross reference the photo thereon of identification previously agreed to be provided \$40.00
- Obtain and Witness Signature(s) \$40.00
- Obtain and Witness Signature(s) and provide a Sworn Affidavit of Execution \$50.00
- Obtain Signature(s), Under Oath, before a Commissioner for Oaths \$80.00
- Obtain Signature(s), Under Oath, before a Notary \$100.00
- Waiting (Extra) Time, Per Hour or part thereof \$60.00
  
- For Skip Tracing and other Services please ask for a quote.

❖ **Fees do not include applicable taxes (HST/GST), Postage, Printing/Copies, Tolls or any other applicable disbursements.**

**Schedule "C" Kelowna Fee Schedule**  
**Effective 1 January 2018**

**Pricing includes Sworn Affidavit of Service & ALL Kilometers**

**Process Serving Fees for 1 attempt:**

**Additional Attempts**

|   |          |                 |
|---|----------|-----------------|
| ➤ Kelowna   | \$85.00  | \$25.00         |
| ➤ Lake Country  | \$110.00 | \$35.00         |
| ➤ Oyama   | \$110.00 | \$35.00         |
| ➤ Big White   | \$135.00 | \$50.00         |
| ➤ Winfield  | \$100.00 | \$30.00         |
| ➤ Westbank  | \$95.00  | \$30.00         |
| ➤ Penticton   | \$135.00 | \$50.00         |
| ➤ Okanagan Falls  | \$150.00 | \$65.00         |
| ➤ Oliver  | \$160.00 | \$75.00         |
| ➤ Osoyoos   | \$180.00 | \$95.00         |
|   |          |                 |
| ➤ Additional Party to be served at the same time <u>and/or</u> place  |          | \$25.00         |
| ➤ Printing costs  |          | \$0.25 per page |
| ➤ Out of Province Notary Seal   |          | \$50.00         |
| ➤ For other Areas, Cities and Provinces or for service in the USA, we will be pleased to provide a competitive quote. |          |                 |

**Additional Fees:**

|  |                |
|--|----------------|
| ➤ Affidavits in Support of Applications/Affidavit of Attempted Service | \$40.00        |
| ➤ Forwarding Fee ( <i>forward to another agency for service</i> )      | \$40.00        |
| ➤ Waiting Time / Per Hour  | \$30.00        |
| ➤ <b>Rush Service – Less than 24 hours</b>                             | <b>\$50.00</b> |

**Filing / Issuing / Searching**

|  |         |
|--|---------|
| ➤ Online Court Filing - Per File ( <i>plus disbursements</i> ) | \$35.00 |
| ➤ Wrong address provided / search                              | \$30.00 |
| ➤ Court searches / BC online ( <i>plus disbursements</i> )     | \$35.00 |

**Remote Signing**

|   |          |
|---|----------|
| ➤ Obtain copies of and cross reference the photo thereon of identification previously agreed to be provided | \$40.00  |
| ➤ Obtain and Witness Signature(s)   | \$40.00  |
| ➤ Obtain and Witness Signature(s) and provide a Sworn Affidavit of Execution                                | \$50.00  |
| ➤ Obtain Signature(s), Under Oath, before a Commissioner for Oaths  | \$80.00  |
| ➤ Obtain Signature(s), Under Oath, before a Notary  | \$100.00 |
| ➤ Waiting (Extra) Time, Per Hour or part thereof  | \$60.00  |
| ➤ For Skip Tracing and other Services please ask for a quote.   |          |

❖ **Fees do not include applicable taxes (HST/GST), Postage, or applicable disbursements.**

**Schedule "D" Vernon Fee Schedule**  
**Effective 1 January 2018**

Pricing includes Sworn Affidavit of Service & **ALL Kilometers**

**Process Serving Fees for 1 attempt:**

**Additional Attempts**

|   |          |                 |
|---|----------|-----------------|
| ➤ Vernon  | \$85.00  | \$25.00         |
| ➤ Westside Road   | \$110.00 | \$35.00         |
| ➤ Coldstream  | \$90.00  | \$25.00         |
| ➤ Armstrong   | \$100.00 | \$30.00         |
| ➤ Enderby   | \$110.00 | \$35.00         |
| ➤ Falkland  | \$115.00 | \$45.00         |
| ➤ Lavington   | \$100.00 | \$30.00         |
| ➤ Lumby   | \$115.00 | \$35.00         |
| ➤ Cherryville   | \$135.00 | \$50.00         |
| ➤ Silver Star   | \$105.00 | \$30.00         |
| ➤ Salmon Arm  | \$135.00 | \$50.00         |
| ➤ Sicamous  | \$145.00 | \$60.00         |
|   |          |                 |
| ➤ Additional Party to be served at the same time <u>and/or</u> place  |          | \$25.00         |
| ➤ Printing fees   |          | \$0.25 per page |
| ➤ Out of Province Notary Seal   |          | \$50.00         |
| ➤ For other Areas, Cities and Provinces or for service in the USA, we will be pleased to provide a competitive quote. |          |                 |

**Additional Fees:**

|  |                |
|--|----------------|
| ➤ Affidavits in Support of Applications/Affidavit of Attempted Service | \$40.00        |
| ➤ Forwarding Fee ( <i>forward to another agency for service</i> )      | \$25.00        |
| ➤ Waiting Time / Per Hour  | \$30.00        |
| ➤ <b>Rush Service – Less than 24 hours</b>                             | <b>\$50.00</b> |

**Filing / Issuing / Searching**

|  |         |
|--|---------|
| ➤ Online Court Filing - Per File ( <i>plus disbursements</i> ) | \$35.00 |
| ➤ Wrong address provided / search                              | \$30.00 |
| ➤ Court searches / BC online ( <i>plus disbursements</i> )     | \$35.00 |

**Remote Signing**

|   |          |
|---|----------|
| ➤ Obtain copies of and cross reference the photo thereon of identification previously agreed to be provided | \$40.00  |
| ➤ Obtain and Witness Signature(s)   | \$40.00  |
| ➤ Obtain and Witness Signature(s) and provide a Sworn Affidavit of Execution                                | \$50.00  |
| ➤ Obtain Signature(s), Under Oath, before a Commissioner for Oaths  | \$80.00  |
| ➤ Obtain Signature(s), Under Oath, before a Notary  | \$100.00 |
| ➤ Waiting (Extra) Time, Per Hour or part thereof  | \$60.00  |
|   |          |
| ➤ For Skip Tracing and other Services please ask for a quote.   |          |

❖ **Fees do not include applicable taxes (HST/GST), Postage, or applicable disbursements.**

**Schedule "E" Kamloops Fee Schedule**  
**Effective 1 January 2018**

**Pricing includes Sworn Affidavit of Service & ALL Kilometers**

**Process Serving Fees for 1 attempt:**

**Additional Attempts**

|   |          |                 |
|---|----------|-----------------|
| ➤ Kamloops  | \$85.00  | \$25.00         |
| ➤ Barriere  | \$135.00 | \$50.00         |
| ➤ Blue River  | \$260.00 | \$175.00        |
| ➤ Cache Creek   | \$145.00 | \$60.00         |
| ➤ Chase   | \$130.00 | \$45.00         |
| ➤ Clinton   | \$170.00 | \$70.00         |
| ➤ Clearwater  | \$180.00 | \$95.00         |
| ➤ Little Fort   | \$160.00 | \$75.00         |
| ➤ Lillooet  | \$210.00 | \$120.00        |
| ➤ Logan Lake  | \$130.00 | \$50.00         |
| ➤ Lytton  | \$210.00 | \$120.00        |
| ➤ Kelly Lake  | \$180.00 | \$95.00         |
| ➤ Merritt   | \$150.00 | \$65.00         |
| ➤ Savona  | \$115.00 | \$45.00         |
| ➤ 70 Mile House   | \$200.00 | \$115.00        |
| ➤ Scotch Creek  | \$150.00 | \$65.00         |
| ➤ Sorrento  | \$145.00 | \$60.00         |
| ➤ Spences Bridge  | \$180.00 | \$95.00         |
| ➤ Additional Party to be served at the same time <u>and/or</u> place  |          | \$25.00         |
| ➤ Printing fees   |          | \$0.25 per page |
| ➤ Out of Province Notary Seal   |          | \$50.00         |
| ➤ For other Areas, Cities and Provinces or for service in the USA, we will be pleased to provide a competitive quote. |          |                 |

**Additional Fees:**

|  |                |
|--|----------------|
| ➤ Affidavits in Support of Applications/Affidavit of Attempted Service | \$40.00        |
| ➤ Forwarding Fee ( <i>forward to another agency for service</i> )      | \$25.00        |
| ➤ Waiting Time / Per Hour  | \$30.00        |
| ➤ <b>Rush Service – Less than 24 hours</b>                             | <b>\$50.00</b> |

**Filing / Issuing / Searching**

|  |         |
|--|---------|
| ➤ Online Court Filing - Per File ( <i>plus disbursements</i> ) | \$35.00 |
| ➤ Wrong address provided / search                              | \$30.00 |
| ➤ Court searches / BC online ( <i>plus disbursements</i> )     | \$35.00 |

**Remote Signing**

|   |          |
|---|----------|
| ➤ Obtain copies of and cross reference the photo thereon of identification previously agreed to be provided | \$40.00  |
| ➤ Obtain and Witness Signature(s)   | \$40.00  |
| ➤ Obtain and Witness Signature(s) and provide a Sworn Affidavit of Execution                                | \$50.00  |
| ➤ Obtain Signature(s), Under Oath, before a Commissioner for Oaths  | \$80.00  |
| ➤ Obtain Signature(s), Under Oath, before a Notary  | \$100.00 |
| ➤ Waiting (Extra) Time, Per Hour or part thereof  | \$60.00  |
| ➤ For Skip Tracing and other Services please ask for a quote.   |          |

❖ **Fees do not include applicable taxes (HST/GST), Postage, or applicable disbursements.**